



Education





Drive standards, performance and organizational value





Facility Management Professional





FMP Profile

- Students entering profession from universities, certificate or technical programs
- FM practitioners with less than five years experience or anyone that is interested in obtaining a knowledge-based designation.
- Transitioning professionals with significant experience in previous careers
- Partner practitioners such as architects, designers and safety engineers
- Corporate providers of FM products and services



Top 5 Reasons to Earn Your FMP

- Build a solid foundation.
- Start your career in the right direction.
- Prepare for the CFM Exam.
- Set yourself apart from the competition.
- Establish your professional network.



FMP Program

- The Business of FM Course
- Operations and Maintenance Competency Course
- Planning and Project Management Competency Course
- Leadership and Management Competency Course



The Business of FM

- Practical introduction to the nine core competencies
- Principles, characteristics, theories and concepts that make up the business of FM
- Pre- and post- course self-assessment checklists helps you determine your degree of knowledge



Operations and Maintenance Competency Course

- Acquire best practices that you can apply to the management of O&M services, including building systems, grounds, exteriors and interiors, as well as work process improvements.



Planning and Project Management Competency Course

- Gain the technical skills you need to manage the programming and design phases of a project as well as the management skills to lead and motivate your team to bring in your projects on time and on budget.



Leadership and Management Competency Course

- Understanding people, places and processes can help you create a new FM department or improve the effectiveness of an existing one. Learn about the facility manager's role as a planner, organizer, leader, coordinator and evaluator.



Availability of Courses

- **Instructor-led format**
 - Monthly courses conducted at IFMA headquarters
 - Spring and Fall Symposium
 - Chapter sponsored courses



Availability of Courses

- **IFMA's Online Learning Center**
 - Online self study course modules developed from the nine facility management competencies
 - Modules available anytime, anywhere
 - Course modules are approved for Continuing Education Units



IFMA's Recognized Certificate Programs

- Developed for the purpose of advancing excellence in the education and practice of facility managers and distinguishing programs that provide outstanding academic preparation in FM competency areas.
 - George Mason University**, Fairfax, VA
 - University of California**, Berkeley Extension, Berkeley, CA
 - University of California**, Irvine, CA
 - University of Washington**, Seattle, WA
 - University of California**, Riverside, CA



IFMA's Approved Providers

- Organizations that assist facility managers in furthering their education and growing as professionals.
 - City University of Hong Kong
 - Northwest Energy Efficiency Council
 - BIFM Training
 - IFMA Italia
 - Coretex International



Become a Facility Management Professional

- Once you have completed the course requirements, you can apply online for your FMP designation.
- Recognized certificate graduates must submit copy of transcript.
- **Application Fee:**
 - **\$69 IFMA members; \$99 Nonmembers**



Why the Facility Management Professional?

- Further Education
- Investment in your career
- Stepping stone to the CFM



What does the FMP provide?

- Leveling factor
- Commitment to advancement
- Career options



What does the FMP provide?

- Connection to/involvement with the Association
- Connection to other IFMA members
 - New Professional Members
 - Young Professional Members



Certified Facility Manager





Quick CFM Facts

- Established in 1993
- Certification process designed to assess competence in the field through work experience, education and the ability to pass a comprehensive exam.
- 3 year maintenance cycle
- Located in more than 32 countries
- Held by more than 3,100 professionals



The Steps To Achieving Your CFM





1. Confirm Eligibility

Education	Years of FM Experience
Facility management master's degree or bachelor's degree from IFMA recognized program *	3 years (3 yrs w/FMP)
Related bachelor's degree *	4 years (3 yrs w/FMP)
Non-related bachelor's degree or associate's degree *	5 years (4 yrs w/FMP)
Some post-secondary education *	8 years (5 yrs w/FMP)

* All categories require some form of continuing education within the past 5 years.



2 . Assess Your Readiness

Review the complete list of core competencies

- Operations and Maintenance
- Quality Assessment and Innovation
- Planning and Project Management
- Human and Environmental Factors
- Communication
- Real Estate
- Finance
- Technology
- Leadership and Management



2 . Assess Your Readiness

- Complete the Online Self-Assessment

COMPETENCY	CORRECT	INCORRECT	TOTAL QUESTIONS
Operations and Maintenance	2	4	6
Real Estate	4	2	6
Human and Environmental Factors	3	3	6
Planning and Project Management	3	3	6
Leadership and Management	2	4	6
Finance	2	4	6
Quality Assessment and Innovation	4	2	6
Communications	5	1	6



You are doing well in this area (4-6 correct).



Moderate training in this area is suggested prior to taking the CFM exam (3 correct).



You should concentrate on this competency prior to taking the CFM exam (1-2 correct).

- A self check for CFM candidates to help measure their abilities in the nine competency areas.



3. Preparation

IFMA Competency Courses

- Communication Competency Course
- Finance Competency Course
- Human and Environmental Factors Competency Course
- Leadership and Management Competency Course
- Operations and Maintenance Competency Course
- Planning and Project Management Competency Course
- Quality Assessment and Innovation Competency Course
- Real Estate Competency Course
- Technology Competency Course



3. Preparation



CFM Exam Review Course

- CFM Exam Review Course Manual
- CFM Exam Review Course Workbook and Self-Study Guide



3. Preparation

- Taught by Certified Facility Managers with many years of facility management experience
- Update and assess your knowledge and skills related to each competency area
- Learn about the format of the exam and review sample questions
- Become more confident and comfortable when you take the exam



3. Preparation

IFMA Competency Courses – Availability

- IFMA Chapters
- Corporations
- IFMA's Online Learning Center (all competency course areas are online)
- IFMA sponsored events
- IFMA Recognized Degree and Certificate Programs



4. CFM Exam



The computerized exam consists of 180 questions delivered in random order related to the nine competency areas. Candidates must pass the entire exam in one sitting. Accepted candidates may schedule the exam at their convenience at one of Prometric's 300 testing centers in the U.S. and Canada.



5. Maintenance

Certification is valid for three years. CFMs must demonstrate a continued commitment to growth and excellence by earning 120 CFM Maintenance Points in at least two of the following categories:

- Practice in the FM profession
- Continuing education
- Professional involvement
- Development of the profession



Facilities Management Administrator (FMA[®]) Designation



FMA Course Requirements:

- To earn a BOMI FMA designation, you must complete **seven mandatory courses** plus the [Ethics Is Good Business® ShortCourse™](#).
 - [Technologies for Facilities Management](#)
 - [Facilities Planning and Project Management](#)
 - [Environmental Health and Safety Issues](#)
 - [The Design, Operation, and Maintenance of Building Systems, Part I](#)
 - [The Design, Operation, and Maintenance of Building Systems, Part II](#)
 - [Real Estate Investment and Finance](#)



You must also complete **one elective course** from the following options:

- [Fundamentals of Facilities Management](#)
 - [Managing the Organization](#)
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- You do not have to take the courses in any specific order; however, if you are new to BOMI's curriculum, we recommend you begin with subject matter you are already familiar with and save new material for later study. This will ensure immediate success in your professional development.



RPA AND FMA DESIGNATION REQUIREMENTS

* RPA Designation

6 Mandatory Courses, 1 Elective Course + ShortCourse™
There are also experience requirements for the RPA Designation

Dual Designation

.....Required for both RPA and FMA.....

* FMA Designation

6 Mandatory Course + ShortCourse™

The Design, Operation, and Maintenance of Building Systems, Part I

The Design, Operation, and Maintenance of Building Systems, Part II



Real Estate Investment and Finance



Environmental Health and Safety Issues

Ethics Is Good Business® Shortcourse™



Law and Risk Management



Budgeting and Accounting

RPA Elective Courses

Select 1 of the following electives

Fundamentals of Real Property Administration

Asset Management

Leasing and Marketing for Property Managers

Managing the Organization

Technologies for Facilities Management

Facilities Planning and Project Management

FMA Elective Courses

Select 1 of the following electives

Fundamentals of Facilities Management

Managing the Organization



Questions ???

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